

General Assembly and Board Meeting

Zürich, Zunfthaus zur Zimmerleuten

6 November 2007 | 09:00 – 13:00

AGENDA - summary

1. Welcome and Opening of the Meeting by Valdo Lehari jr. the President of ENPA
2. Adoption of the Minutes of the Lisbon General Assembly and Board Meeting (11 May 2007)
3. Accepting APEL (Romania) as new full ENPA Member
4. Election of the new Members of the Board and the Deputies
5. Confirmation of the Vice-Presidents, the Treasurer and the other Members of the ENPA Executive Committee
6. Decision on the Action Plan for 2008
7. Decision on the Budget for 2008
8. Decision on the Subscription Fees for Member Associations and Associate Members
9. Choosing an Independent Auditor to Audit the Financial Statements of ENPA
10. ENPA's Strategy and Operational Plans
11. Reports from ENPA's Committees and Working Groups
12. Decision on the Dates and Places for the next ENPA General Assemblies
13. Any other Business
14. Closing of the Meeting

Agenda - detailed

OPENING THE MEETING

1. Welcome and Opening of the Meeting by Valdo Lehari jr., the President of ENPA

DECISION CONCERNING YEAR 2007 – AGENDA POINT 2

2. Adoption of the Minutes of the Lisbon General Assembly and Board Meeting (11 May 2007)

- Document: draft minutes sent together with this agenda (also available on the members' site at www.enpa.be)

DECISIONS AND DISCUSSIONS CONCERNING YEAR 2008 – AGENDA POINTS 3-13

3. Accepting APEL from Romania as full member of ENPA

The Association of Local Newspaper Publishers' association APEL from Romania has applied for full membership in ENPA. APEL has submitted an application in which it lists the members of APEL and explains what percentage of the total circulation it represents in Romania.

In the application APEL confirms that it will subscribe to the principles of ENPA and that it will fulfil its financial and other similar obligations.

The Executive Committee endorses to accept APEL as full member of ENPA, as of 6 November 2007 with the obligation to pay its membership fees for the first time in 2008.

- Document: APEL's application

4. Election of the Members of the Board and the Deputies

Decision to confirm new Members and/or their Deputies to the Board of ENPA:

- Romania: Mr. Marius Stoianovici, publisher of Monitorul Expres as the Member of the Board and Cristian Hatis, General Secretary of APEL, as the Deputy Member.
- Other changes are subject to proposals from the General Assembly delegates.

5. Confirmation of the Vice-Presidents, the Treasurer and election of other Members of the Executive Committee

According to the statutes of ENPA, the Vice-Presidents, the Treasurer and the other Executive Committee members have to be confirmed on a regular basis. All the members of the Executive Committee have confirmed that they accept re-nomination.

In addition, ENPA's Board Member from France Mr. Jean-Pierre Caillard has been serving at the Board of ENPA now for one year and he has participated as an invited guest to the work of the Executive Committee. Mr. Caillard is consequently proposed to be elected as one of the members of the Executive Committee.

- Document: List of the Executive Committee Members

6. Decision on the Action Plan 2008

The ENPA Director has prepared an Action Plan 2008 with the support of the Executive Committee. The Action Plan 2008 includes the most important functions and issues in 2008.

The document will be finalised shortly after this General Assembly and Board meeting as soon as the comments received at the Assembly meeting have been added to the Plan 2008.

- Document (separate attachment): Draft Action Plan 2008

7. Decision on the Budget 2008

The proposed budget for 2008 is almost identical to the one for 2007. The main difference is that the total amount of income is expected to be slightly higher than in 2007 (+ 15,000 euros) and as a result the total amount of expenditure is proposed to be higher (+ 15,000 euros).

- Document (separate attachment): Budget proposal 2008

8. Decision on the Subscription Fees for Member Associations, Observer Members and Associate Members

The subscription fees for member associations are proposed to be based on the same figures as in 2007. The circulation and turnover figures were collected from the ENPA members in September-October 2006. The proposed fees for 2008 which are identical to 2007 are shown in the document sent together with this agenda.

At the Vienna ENPA Autumn General Assembly meeting in 2005 it was decided that the new ENPA member associations which have joined after 1.5.2004 ('new' member states) should pay a flat fee of 2,500 euros.

As it was also agreed at the Vienna Assembly in 2005 Bulgaria, Cyprus, Czech, Estonia, Hungary, Poland, Romania and Slovakia would need to explain why they would be entitled to pay only a flat fee of 2.500 euros instead of paying a normal fee based on the circulation and turnover figures.

The Executive Committee has received the explanations and is proposing that the fee of the eight abovementioned associations remains at 2,500 euros in 2008.

In 2005 it was confirmed that the annual fee for the associate members should be 9,147.00 euros. It is proposed to maintain the same amount.

- Document (separate address): Proposal for subscription fees in 2008 which is identical to the table of fees in 2007

9. Choosing an independent auditor to give an annual report on the financial statements of ENPA

So far ENPA hasn't had an independent auditor to audit the annual financial statements. It is common practice in other international non-profit organisations to report that the financial issues are in compliance with the legislation in force as well as with the statutes of the association.

For the benefit of ENPA members and in order to increase transparency, credibility and trust in the management of the annual budget, the Executive Committee is therefore proposing to choose KPMG (Belgium) audit the financial statement of ENPA in annual basis.

The cost of the audit, based on the offers received, is approximately 3,000 euros per annum. The first time KPMG would carry out the audit would be in

2008; the first report would be given to the ENPA Spring General Assembly meeting in May 2008.

10. ENPA's Strategy – Actions – Operations

The strategy was adopted at the Spring General Assembly in Lisbon 2007.

Since the adoption of the strategy, the ENPA Director together with the Executive Committee has begun to work on several operational plans which will put the strategy into life.

The most imminent of the operational plans fall under the following categories:

- strengthening of internal resources;
- members engagement and involvement;
- communication to the members and to the public.

The proposal of the Executive Committee is that the operational plans be implemented into tangible actions by changing some of the practices and ways of doing things at ENPA. The adopted strategy includes additional strategically important action points; these will be looked into at the next phase in 2008.

- Document (separate document): Strategy – Actions – Operations from the Final Strategy Document (October 2007)

11. Reports from ENPA's Committees and Working Groups

Oral reports by the Chairmen of ENPA's Committees and Working Groups, supported by the latest version of the **Lobby Issues File** (to be distributed at the Assembly):

- Legal and Social Affairs Committee (Henrik Marstrand Dahl)
- Copyright Working Group (Kees Spaan)
- Directors' Round Table (Alex Fordyn)
- Markets Information Network Committee (Hans-Heinrich Coninx)
- VAT Working Group (Valterri Niiranen on behalf of Frank Cullen)
- Newsprint and Environment Working Group (Valterri Niiranen on behalf of Rick Stunt).

12. Decision on the date(s) and places for the next ENPA General Assemblies

The proposal of the Executive Committee is that the Spring General Assembly will take place in Paris from 15 to 16 May, 2008 (dates to be confirmed).

The Autumn General Assembly is proposed to be organized in Prague in November, 2008 (dates to be confirmed).

13. Any other business

Subject to proposals from the delegates, either before of during the meeting.

CLOSING THE MEETING

14. Closing of the meeting

Document – List of the Members of the Executive Committee (relates to agenda point 5)

Members whose term will **continue automatically**

Valdo Lehari jr., President (DE). Elected in Berlin in November 2006 for a two-year term. Can be re-elected in 2008.

Per Lyngby, Outgoing President (DK). Elected in Berlin in 2006 for a two-year as the Outgoing President of ENPA (2006-2008). According to the statutes of ENPA, he is the Outgoing President for two years i.e. until the second General Assembly of 2008.

Alan Crosbie, Vice President (IR). Re-elected in November 2006 for a two-year term (2006-2008). Past President of ENPA.

Carlo Perrone, Vice President (IT). Re-elected in November 2006 for a two-year term (2006-2008).

Ivar Rusdal, Vice President (NO). Elected in November 2006 for a two-year term (2006-2008).

Kees Spaan, Vice President and Chairman of the Copyright Working Group (NL). Re-elected in Berlin for a two-year term (2006-2008).

Valtteri Niiranen, Director of ENPA.

Members who **can be re-elected**

Alvin Sold, Treasurer and Honorary President (LU). Re-elected in 2006 in Berlin. His position as the Treasurer is at the discretion of the General Assembly on annual basis (Berlin). He is willing to continue as the Treasurer and as a member of the Executive Committee.

Hans Heinrich Coninx, Chairman of the Markets Committee (CH). Re-elected in Berlin. His chairmanship in this Committee is at the discretion of the General Assembly on annual basis (next time: Zürich 2007). He is willing to continue as the Chairman of the Committee as well as at the Executive Committee.

Henrik Marstrand Dahl, Chairman of the Legal and Social Affairs Committee (DK). Re-elected in Berlin. His chairmanship in this Committee is at the discretion of the General Assembly on annual basis (next time: Zürich 2007). He is willing to continue as the Chairman of the Committee as well as at the Executive Committee.

Alex Fordyn, Chairman of the Directors' Round Table (BE). Re-elected in Berlin. His chairmanship in DRT is at the discretion of the General Assembly on annual basis (next time: Zürich 2007). He is willing to continue as the Chairman of the DRT as well as at the Executive Committee.